

## Long Range Planning Committee (LRPC)

Minutes

May 11, 2020

Zoom Virtual Meeting - (4:30 pm – 6:00 pm)

### ***Members in Attendance:***

Jerry Anderson	Michael Lindquist	Kristi Rietze	Jeff Voeller
Carrie Frank	Gary Louie	Trina Scott	Pam Westberg
Samantha Gilson	Sarah McCracken	Donald Walters	Scott Maben
Christina Harris	Debora Nelson	Mary Wolfinger	<b><i>School Board Liaison:</i></b>
Jodi Johnson	Lisa Rakes	<b><i>District Staff Liaison:</i></b>	Lisa May
Teresa Kaiser	Matthew Rakes	Steve Cook	

***Members not able to attend:*** Mike Behary, Cynthia Draper, Lauren Gage, Shane Grady, Mary Jaglois Orr, Marie Nail, Jay Prickett and Heather Somers.

***Welcome:*** Chair, Jerry Anderson opened the meeting at 4:35 pm.

***Approval of the Agenda:*** Motion by Don Walters to approve the agenda, second by Mary Wolfinger. Members voted 13-0 and unanimously approved the agenda.

### ***Approval of Amended February 10, 2020 Minutes: [Long Range Facilities Plan Report:]***

*Scott Maben presented what was shared at the February 2<sup>nd</sup>, Board meeting and also circulated a hard copy of the preliminary Long Range Facilities Plan for the Long Range Planning Committee (LRPC) to review. The subcommittee is creating a framework for a 10 year plan that will be presented to the ~~Long Range Planning Committee (LRPC)~~ at a future meeting. The Facilities Plan Report will have an outlined concept of what is needed for the CDA School District. LRPC will create a preliminary recommendation (from this plan) for the Board by May.*

Motion by Don Walters to approve the amended February 10, 2020 minutes, second by Samantha Gilson. Members voted 13-0 and unanimously approved the February 10, 2020 minutes.

***The following members arrived at 4:45 pm:*** Debora Nelson, Matthew Rakes and Christina Harris.

### ***Board Report: Lisa May***

- The Board of Trustees approved the high school and northern elementary boundary zone changes in March. These boundaries will go in effect for the 2020-21 school year. Middle school zones are on hold until a new middle school can be built. The southern elementary schools (Borah, Bryan and Fernan) boundaries will continue to be evaluated this coming year. Dalton was also included in the elementary hold that will be evaluated this coming year.
- Be sure to review the Grandfathering Priority, the 3001 Enrollment Qualification, and the 3010 Open Enrollment Policies that were approved by the Board of Trustees.
- The Board is in the process of creating Magnet School policies and procedures. Expect to see more on this in the coming months.

### ***Superintendent Report: Steve Cook***

- The new 3001 Enrollment Qualification policy established that a student has a right to attend their residence zoned school.
- The following District Work Plans are the foundational pieces aligned with the Portrait of a Graduate and are out for public review:

- Instructional Framework
- Comprehensive Assessment Plan
- Curriculum Management Plan
- Social and Emotional Framework
- The following District Work Plans will be shared with the Board in June:
  - Long Range Facilities Plan
  - The equity Framework
- The District has been in a “School Soft Closure” for two months:
  - Providing emergency childcare to essential workers and now starting to phase out and turn into Summer School Plus, beginning in June.
  - Grab and go meals are serving 2600 – 2900 students per day at 13 sites.
  - Remote learning is continuing with good and bad comments across the District.
  - We have contacted all CDA School District #271 students.
  - Several middle and high school students are taking advantage of grades for courses.
  - Plans are underway for in person high school graduations.
  - The District has checked out over 3800 devices for student use and are currently working on future plans.
  - The District is working on plans for the future to continue to follow the social distancing, remote learning, etc. that we might be faced with again next year.

***District Report: Jeff Voeller***

- The District is providing lunch and breakfast at 13 sites that include apartment complexes and the Kroc Center. Approximately 80,000 meals have been served since the School Soft Closure began. Some of these sites will close as we move back into the Summer Meals Program at schools.
- There are 50-60 students at Ramsey and Skyway’s emergency childcare sites. These sites will be phased out the middle of May and starting the Summer School Plus program in June, following the state guidelines.
- NExA construction is moving along quickly, and due to the stay at home orders in Washington these construction workers have been moved to the Idaho site for work. NExA is on track and will open for the 2020-21 School year.
- The District is looking at all options to open The Summer Reading Program. Stay Tuned...
- Maintenance workers are back and are starting on summer projects per the summer maintenance budget.

***Long Range Facilities Plan Report: Jerry Anderson/Scott Maben/Jeff Voeller***

- The sub-committee met several times to create the LRFP draft that was shared with the LRPC prior to this meeting for review.
- The Curriculum Audit drove the creation of the LRFP.
- Scott shared the highlights of the document:
  - Capital Projects – accomplishments from the last Bond measures.
  - FLO Analytics section on enrollment provided last fall.
  - Boundary review with FLO Analytics, as well as projected enrollment.
  - Section on Deferred Maintenance and planning tools.
  - School Safety and Security capital needs.

- Residential Growth and Siting Analysis of residential development on the western edge of our school District.
- Capital Funding and Cost Estimates.
- Conclusions and Recommendations.
- The LRFP also provides a summary of the boundary review with attendance matrix and tables, new boundary maps for the 2020-21 school year and projections for 10 years on populations and capacity.
- **LRFP Concerns:**
  - Magnet school populations are not part of the enrollment table.
  - Enrollment used traditional attendance zones and is not incorporated in the analysis from FLO.
  - Add portables enrollment capacity.
  - List student capacities and define school capacities. (Add magnet school population in the student count.) Needs to be clear and defined for understanding.
  - Make sure all enrollment and capacity numbers align throughout the document.
  - Jeff will work with FLO Analytics to update graphs.
  - Student populations by attendance went for boundary revision in March.
  - Revise the forecasted boundary change numbers to after the boundary change.
  - Add two charts to the elementary attendance areas that include magnet school count and capacity.
  - Students living in the Preferred Priority Zone/Overlay Zone still apply for the magnet school, but will be on a higher level for the lottery draw. Once in, they do not have to reapply every year.
  - Canfield Middle School's 10 year projected enrollment numbers will go down due to the reflected demographic changes in that part of town.
  - Email any typos on the LRFP to Scott at [smaben@cdaschools.org](mailto:smaben@cdaschools.org).
  - The Equity Framework should also align to the LRFP. Add a note regarding a reference that says we are aligning this to the Equity Framework.
- Due to School Soft Closures the maintenance budgets are out of whack. There are some cost savings from transportation fuel, but due to continuing to provide meals and emergency childcare the District is showing a loss in funds. Maintenance will continue to cover small repair cost, but deferred maintenance is planning for those extreme repairs and costs.
- In the next 5-10 years the District will need to address high school capacity either by additions to current high schools or building a smaller new high school.
- Some conclusions from the LRFP:
  - New elementary school
  - New middle school
  - Developmental preschool
  - Childcare center
  - Centralized support center
- The recommendations below will be guidelines that will depend on the future economy:
  - **Year 1:** The District would focus on deferred maintenance and school security upgrades.
  - **Year 2:** The District would seek voter approval of a bond measure for construction of a new elementary school and a new middle school.
  - **Year 4:** Target date for opening the new elementary school and new middle school.

- **Year 6:** The District would seek voter approval of a bond measure to increase high school capacity and build another new elementary school.
- **Year 8:** Target date for completing the high school capacity project and opening another
- There is a concern that elementary, middle school and deferred maintenance importance, should all be addressed in Phase 1.
- The sub-committee will make the changes and revisions discussed today and send out the updated LRFP to LRPC for their approval at the newly set virtual meet on May 26<sup>th</sup>, at 4:30 pm.
- Jerry will work on a preliminary Board recommendation to include the LRFP for the June Board regular meeting.

***Next Virtual Meeting Date: Tuesday, May 26, 2020 starting at 4:30 pm:***

- At the meeting, the LRPC will take action to approve the revisions to the Long Range Facilities Plan.
- We need all members to attend to have a quorum for a vote.

***Adjourned:*** Chair, Jerry Anderson adjourned the meeting at 6:08 pm.

Submitted by  
Pam Westberg